WEBER COUNTY

SURPLUS PROPERTY FORM

Please fill out the attached form and email a copy to Shelly Halacy in Commission shalacy@co.weber.ut.us. Please cc. a copy to Brianna Sederholm bsederholm@co.weber.ut.us, Amanda Conley aconley@co.weber.ut.us, and Eric Barrett ebarrett@co.weber.ut.us.

Reason for Declaring Surplus: Purchased new office furniture
Special Request:

Department Name: GSEC
Contact Name: Ashton Wilson
Phone Number: (801) 399-8711
Email address: anwilson@co.weber.ut.us
Location of Surplus: GSEC

Department Approval: Jennifer Graham 2/13/19
Commission Approval Date: _____

DESCRIPTION ie. make, model, color, size	QTY	WC STICKER #	SERIAL NUMBER	SERVICEABLE OR UNSERVICEABLE
Book case, 3 tier	1	3117		serviceable
2 drawer filing cabinet	1	8241		serviceable
3 drawer filing cabinet	1	5430		serviceable
3 drawer filing cabinet	1	None		serviceable
2 drawer filing cabinet	1	None		serviceable